

Lucas Local Schools

www.lucascubs.org

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August 20, 2003

Dear Parent:

While we remained focused on the academic achievements of our students, we are also mindful of the responsibilities that we bear in caring for our children during these challenging times. I wanted to share with you our plans.

If the United State Department of Homeland Security declares a RED alert while school is in session, the following procedures will be implemented. First, our schools will enter what we call a "lock down" mode. This means that entry to our buildings becomes even more restricted than normal and that students remain indoors.

Second, school will be dismissed at the regular time provided that local authorities advise us that it is safe to do so.

Third, obviously students will be released to their parents or to those individuals who have previously been approved by parents to pick up their students.

Fourth, decisions on whether to cancel extra-curricular activities will be made on a case by case basis.

If the RED alert is declared when school is not in session, any decision on whether to cancel classes will be made after consultation with local authorities.

If you have any questions, please feel free to contact the superintendent.

Sincerely,



William A. Huber Superintendent

WAI-vpb

P.S. We have had numerous phone calls from parents requesting information on how to discuss this situation with their children. One helpful resource can be found at the following web site: www.cmionline.org.