

**LUCAS LOCAL BOARD OF EDUCATION
REGULAR BOARD MEETING
September 1, 2020
Board Meeting via Zoom
6:00 p.m.**

District Mission Statement:

The mission of Lucas Local Schools is to provide high quality educational opportunities, which promote academic preparedness and productive citizenship

The Board of Education of the Lucas Local School District met for the Regular Board Meeting on September 1, 2020. In accordance with the mass gathering limitations currently in effect and to follow the Sunshine Laws of Ohio, the Board Meeting was streamed via Zoom. While the Board Members and Superintendent were together for the meeting, all others that joined the meeting, were asked to do so via Zoom.

President Timothy Cooper called the Regular Meeting to order at 6:00 p.m. All in attendance recited the Pledge of Allegiance.

Roll call was taken and the following members were present: Mrs. Amity Arnold, Mr. Wayne Camp, Mr. Timothy Cooper, Mr. Roger Maglott and Mr. Jon Parman.

2020-164 Upon Motion by Mr. Parman and seconded by Mr. Camp, the Board approved the agenda as presented.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-165 Upon Motion by Mrs. Arnold and seconded by Mr. Parman, the Minutes of the Regular Board Meeting of August 4, 2020 were approved.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-166 Upon Motion by Mr. Camp and seconded by Mrs. Arnold, the August 2020 Monthly Finance Reports were approved.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-167 Upon Motion by Mr. Parman and seconded by Mr. Camp, the following activity accounts were approved:
300-9510 Football 300-9550 Volleyball

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-168 Upon Motion by Mr. Camp and seconded by Mr. Cooper, the Board authorized the Treasurer to pay during the month of November 2020, the classified staff, Mrs. Case, Dr. Metcalf, Mr. Herman, and the classified administrators (Ms. Sgambellone, Mr. Iceman, Mr. B. Sauder, Mr. M. Sauder) a stipend of three percent (3%) of their 2019-2020 contract amount (less amount docked).

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-169 **Upon Motion** by Mr. Parman and seconded by Mrs. Arnold, the following funds will be created related to federal funding related to Coronavirus-19:
508 – Governor’s Emergency Education Relief (GEER)
510 – Coronavirus Relief Fund (CRF)

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-170 **Upon Motion** by Mr. Camp and seconded by Mr. Parman, the Board authorized the Treasurer to make the following transfer:
From 300/9554 – MS Cheerleading to 300/9553 – HS Cheerleading
\$26.19 to eliminate the deficit balance

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

ADMINISTRATIVE INFORMATION ITEMS

Mr. Herman updated the board:

- Covid-19 update:
 - School has started and we are into week two. We have experienced a few bumps but each day is getting better as we continue to communicate with staff and parents on minor changes.
 - We get a lot of questions regarding masks and mask breaks. Guidance from the health department indicates that mask breaks are only to be used when absolutely necessary and not on a scheduled basis. If breaks are deemed necessary by the teaching staff, then a break could occur, possibly during quiet time when no speaking is occurring. Social distancing should be in effect during a mask break.
 - Some parents have asked questions about symptoms and when a student should stay home. Our nurse, Tiffany Shafer, has created a document using the information from the health department that may help with parents determining the condition of their child.
 - Updated the Board of a letter received from the Health Commissions regarding homecoming activities this fall. We are working on how we will proceed based on the contents of this letter.
 - The new web page is up and running. It has an integrated calendar system for district activities as well as a notification system similar to the One Call Now system previously used.
 - An update on the OFCC process. We have submitted our request for updating the Master Plan. As soon as the new equity rankings are released (possibly sometime in October), then a sit-down meeting will occur with the OFCC, Garmann/Miller, and district officials.
 - Mrs. Arnold inquired about mask wearing outside. Mr. Herman responded that teachers are trying to have the students spread apart and use that as an opportunity for a mask break. Even with low numbers in some of the classrooms, masks must still be worn.
 - Mrs. Arnold also inquired about email address not listed on our website. It is a bit challenging to send an email when the spelling of their name may not be known. Mr. Herman will research options for this.

Mr. Lifer updated the board:

- The discussion continued on the Class of 2020 negative balance. The board achieved a consensus to clear the negative. There were some comments regarding adding additional funds due to the class not having a prom or for other reasons. There will be action taken during the October meeting with a blank line for the Board to fill in any additional amounts for a transfer during that action item.
- A discussion on the convenience fees of PayForIt occurred to try and find ways to encourage use of that system instead of sending cash/checks into the buildings. Mr. Parman inquired if participation may be higher. That is definitely our hope. Mrs. Arnold shared that she attempted to use the system, but decided against proceeding when the fee appeared. Mr. Parman suggested trying for the remainder of the school year. The Board was in agreement to try for the 2020-2021 school year.

2020-171 **Upon Motion** by Mr. Camp and seconded by Mrs. Arnold, the Board will employ the following for the 2020-2021 school year effective 8/17/2020 on a one-year limited contract:

Rebecca Dangerfield	Music Teacher
Laurie Sorrick	Teacher

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-172 **Upon Motion** by Mr. Parman and seconded by Mr. Camp, the Board of Education approved to advance Raquel Otero to MA+15 on the salary schedule effective August 17, 2015.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-173 **Upon Motion** by Mrs. Arnold and seconded by Mr. Parman, the Board of Education approved to advance Craig Irwin to MA+15 on the salary schedule effective August 17, 2020 having submitted the required transcripts for course work completed.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-174 **Upon Motion** by Mr. Camp and seconded by Mr. Parman, the Board approved the following Credentialed Evaluators:

Bradley Herman	OTES & OPES
James Metcalf	OTES & OPES & OSCES
Kari Case	OTES

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-175 **Upon Motion** by Mr. Parman and seconded by Mrs. Arnold, the Board of Education approved the Remote Learning Plan for the 2020-2021 school year.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-176 **Upon Motion** by Mr. Camp and seconded by Mr. Parman, the Board approved the Athletic Operations Plan for the 2020-2021 school year.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-177 **Upon Motion** by Mrs. Arnold and seconded by Mr. Camp, the Board approved the Memorandum of Understanding between the Lucas Teachers Association and the Lucas Local School District for Remote Learning Facilitators.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-178 **Upon Motion** by Mr. Parman and seconded by Mr. Camp, the Memorandum of Understanding with Columbus State University for College Credit Plus for the 2020-2021 school year was approved.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-179 **Upon Motion** by Mr. Camp and seconded by Mr. Parman, the following Supplemental Contracts for the 2020-2021 school year were approved:

Megan Phillips	7th Grade Volleyball
Kelley Crouse	Elementary Student Council Advisor
Carrie Weikel	Middle School Student Council Advisor
Kaitlyn Fraley	Mentor (Rebecca Dangerfield)
Nancy Hecker	Mentor (Carly Eppler)
Joe Marsano	Mentor (Michael Barr, Laura Swank)
Kelly Otero	Mentor (Jaclyn Sauder)
Mark Roseberry	Mentor (Craig Irwin)
Sara Schuster	Mentor (Laurie Sorrick)
Amy Secrist	Mentor (Paige Young)
Sherri Teague	Mentor (Megan Flaherty, Spencer Adams)
Michael Barr	Remote Learning Facilitator
Kelly Otero	Remote Learning Facilitator
Susan Peters	Remote Learning Facilitator
Michael Stoltzfus	Remote Learning Facilitator
Spencer Adams	Remote Learning Facilitator
Sherri Teague	Remote Learning Facilitator
Carrie Weikel	Remote Learning Facilitator
Bethanne Guild	Detention Monitor
Elizabeth Rosales	Detention Monitor
Carrie Weikel	Detention Monitor

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-180 **Upon Motion** by Mr. Parman and seconded by Mr. Camp, the following position(s) have been offered to certified/licensed employees of the school district and were advertised June 12, 2020 for certified/licensed individuals who are not currently employed by the board and no such person(s) qualified to fill such position(s) applied for and accepted the position(s). The Board approved a Pupil-Activity Program Contracts for the 2020-2021 school year for the following:

Jesse Blust	Assistant Middle School Football (50%)
Sarah Conn	Var./Res. Cheerleading Advisor

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

2020-181 **Upon Motion** by Mrs. Arnold and seconded by Mr. Camp, the following new/revised board policies were approved:

<u>New:</u>	
ACA	Nondiscrimination on the Basis of Sex
ACAA	Sexual Harassment
ACAA-R	Sexual Harassment Grievance Process
AFC-1	Evaluation of Professional Staff
GCN-1	Evaluation of Professional Staff
<u>Revised:</u>	
AC	Nondiscrimination
GCPD	Suspension and Termination of Professional Staff Members
GDPD	Suspension, Demotion and Termination of Support Staff Members
JED	Student Absences and Excuses
JEGA	Permanent Exclusion
JFCF	Hazing and Bullying (Harassment, Intimidation and Dating Violence)
JFCF-R	Hazing and Bullying (Harassment, Intimidation and Dating Violence)
JG	Student Discipline
JGD	Student Suspension
JGDA	Emergency Removal of Student
JGE	Student Expulsion
KLD	Public Complaints about District Personnel
KLD-R	Public Complaints about District Personnel

The vote was: Mrs. Arnold Yes Mr. Maglott Yes
 Mr. Camp Yes Mr. Parman Yes
 Mr. Cooper Yes

2020-182 **Upon Motion** by Mr. Camp and seconded by Mrs. Arnold, the following donations were approved:

Steve & Cheryl Riggs	Elementary School supplies \$500.00
Margaret Martin	Hand-made cloth face masks – Elem.
Jan McGrew-Smith	Hand-made cloth face masks – Elem.
Sybil Burskey	Hand-made cloth face masks – MS
Nancy Leach	Hand-made cloth face masks – MS/HS
Adena Corporation	Protective Barriers in school offices

The vote was: Mrs. Arnold Yes Mr. Maglott Yes
 Mr. Camp Yes Mr. Parman Yes
 Mr. Cooper Yes

INFORMATION AND PROPOSALS

Business Advisory Council Update – No meeting has been held yet

RECOGNITION OF VISITORS

Mr. Cooper welcomed the visitors participating via Zoom. There were no visitors who expressed an interest in addressing the Board.

ITEMS FROM INDIVIDUAL BOARD MEMBERS

None

2020-183 **Upon Motion** by Mr. Cooper and seconded by Mr. Camp, the Board moved into Executive Session at 6:53 p.m. to discuss the employment of a public employee.

2020-184 **Upon Motion** by Mr. Cooper and seconded by Mrs. Arnold, the Board resumed the Regular Session at 7:28 p.m.

2020-185 **Upon Motion** by Mr. Cooper and seconded by Mr. Camp, the Board adjourned from Regular Session at 7:29 p.m.

The vote was:	Mrs. Arnold	Yes	Mr. Maglott	Yes
	Mr. Camp	Yes	Mr. Parman	Yes
	Mr. Cooper	Yes		

Certificate Section 5705.412, Revised Code

It is hereby certified that the Lucas Local School District Board of Education, Richland County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was or is scheduled for the current fiscal year.

Timothy Cooper, President

Bradley A. Herman, Superintendent

Larry Lifer, Treasurer