

**LUCAS LOCAL BOARD OF EDUCATION  
REGULAR BOARD MEETING  
June 20, 2023  
Lucas Middle School Media Center  
6:00 p.m.**

**District Mission Statement:**

**The mission of Lucas Local Schools is to provide high quality educational opportunities, which promote academic preparedness and productive citizenship**

The Board of Education of the Lucas Local School District met for the Regular Board Meeting on June 20, 2023 in the Lucas Middle School Media Center.

President Timothy Cooper called the Regular Meeting to order at 6:00 p.m. All in attendance recited the Pledge of Allegiance.

Roll call was taken and the following members were present: Mrs. Amity Arnold, Mr. Wayne Camp, Mr. Timothy Cooper, Mrs. Amy Cuthbertson and Mr. Roger Maglott.

**2023-094** Upon Motion by Mrs. Arnold and seconded by Mr. Camp, the Board adopted the agenda as presented.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-095** Upon Motion by Mr. Camp and seconded by Mrs. Cuthbertson, the Minutes of the Regular Board Meeting of May 16, 2023 and the Special Board Meeting of June 4, 2023 were approved.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-096** Upon Motion by Mrs. Arnold and seconded by Mr. Camp, the May 2023 Monthly Finance Reports were approved.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-097** Upon Motion by Mr. Camp and seconded by Mrs. Cuthbertson, the Board adopted the Temporary Appropriations for FY2024 at fund level.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-098** Upon Motion by Mr. Camp and seconded by Mrs. Arnold, the Board approved the Revised FY2023 Permanent Appropriations.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-099**    **Upon Motion** by Mr. Camp and seconded by Mrs. Cuthbertson, the Board approved the following Activity Fund Budgets for Fiscal year July 1, 2023 - June 1, 2024:

HS Football Fundraising	300-9510
HS Track	300-9570
HS Cross Country	300-9560
HS Softball	300-9540
Cheerleading	300-9553
Volleyball	300-9550
Boys Basketball	300-9520

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-100**    **Upon Motion** by Mrs. Arnold and seconded by Mrs. Cuthbertson, the transfer of funds from General Fund to 070-Capital Project Fund in the amount of \$1,000,000 was approved.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	No
	Mr. Cooper	Yes		

**2023-101**    **Upon Motion** by Mr. Camp and seconded by Mrs. Cuthbertson, the Board approved the Change Funds and Petty Cash Account for the 2023-2024 school year:

\$ 1,200.00	Change Fund to Taylor Iceman, A.D.
100.00	Change Fund to Nancy Sgambellone, Food Service Supervisor
50.00	Change Fund to Brenda Stevens, H.S. Secretary
50.00	Change Fund to Brenda Stevens for HS Activity Groups
50.00	Change Fund to Kristy Darling, Elementary Secretary
50.00	Petty Cash Fund to Central Office

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-102**    **Upon Motion** by Mrs. Arnold and seconded by Mr. Camp, the Board approved the use of Blanket and Super Blanket purchase orders for amounts not to exceed \$175,000.00 per order for Fiscal Year 2024.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-103**    **Upon Motion** by Mr. Camp and seconded by Mrs. Cuthbertson, the Board approved the Property, Vehicle, Liability insurance renewal with the Ohio School Plan for fiscal year 2024 in the amount of \$32,886.00.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-104**    **Upon Motion** by Mrs. Arnold and seconded by Mrs. Cuthbertson, the Board designated Eric Pickering to receive public records/sunshine law training on behalf of the Board of Education.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-105** Upon Motion by Mr. Camp and seconded by Mrs. Arnold, the Board approved the following inventory items be destroyed:

Tag	SN	MAKE	MODEL	DESC	DISPOSAL
3813	1S20DU0003USLR031927	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
3914	1S20DU0003USLR0319CZ	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
3947	1S20DU0003USLR0315HN	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
4006	1S20DU0003USLR033VLQ	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
4040	1S20DU0003USLR033VPO	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
4150	1S20DU0009USLR0499QT	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
4388	1S20GF0001USLR06KX8P	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
4403	1S20GF0001USLR06XGR	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
4404	1S20GF0001USLR06GCXC	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
4405	1S20GF0001USLR06KXKH	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
4406	1S20GF0001USLR06KXKK	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
4408	1S20GF0001USLR06KXLQ	Lenovo	ThinkPad 11e	Chromebook	Damaged/Obsolete
5156	1LWVTP2	Dell	CB 11 (3180)	Chromebook	Damaged/Obsolete
5165	77TTTT2	Dell	CB 11 (3180)	Chromebook	Damaged/Obsolete
5222	9NSWTP2	Dell	CB 11 (3180)	Chromebook	Damaged/Obsolete
5265	1FJCPV2	Dell	CB 3100	Chromebook	Damaged/Non Functional
5422	HB4T0X2	Dell	CB 3100	Chromebook	Damaged/Non Functional
5436	GWHT0X2	Dell	CB 3100	Chromebook	Damaged/Non Functional
5915	NE31309001449165	HooverCam	Neo3	Document Cam	Damaged/Not Repairable

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

#### ADMINISTRATIVE INFORMATION ITEMS

Mr. Herman updated the board:

Policy Manual

- Mr. Herman informed the board that we are updating the policy manual to make it current.

Principals Recap

- Mr. Herman briefly discussed the principal's yearly recap that was attached in their packet.

Job Openings

- Mr. Herman discussed the openings/postings for educational aides and teacher for the upcoming school year.

Richland Public Library

- Mr. Herman updated the board that the Richland Public Library contacted him about purchasing any available land from the school to build a library in Lucas that is close to the school.

Mr. Pickering updated the board:

Special Board Meeting

- Mr. Pickering informed the board that there will need to be a special board meeting on June 27<sup>th</sup>, 2023 at 3:00 pm in the board office.

**2023-106** Upon Motion by Mr. Cooper and seconded by Mr. Camp, the Board moved into Executive Session at 6:17 p.m. for the purpose of negotiations.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

2023-107 Upon Motion by Mr. Cooper and seconded by Mrs. Arnold, the Board resumed the Regular Session at 6:29 p.m.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

2023-108 Upon Motion by Mr. Camp and seconded by Mrs. Cuthbertson, the Board approved the employment of Ivan Wright, Custodian on a 90-day contract effective June 12, 2023 pending proper credentialing.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

2023-109 Upon Motion by Mrs. Arnold and seconded by Mr. Camp, the Board accepted the resignation of the following classified staff:

April Kleilein	Aide	effective June 1, 2023
Traci Fanello	Aide	effective June 1, 2023
Kathy Rollison	Aide	effective June 13, 2023

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	No
	Mr. Cooper	Yes		

2023-110 Upon Motion by Mrs. Cuthbertson and seconded by Mrs. Arnold, the Board approved the following contracts for classified staff members beginning with the 2023-2024 school year:

**ONE YEAR CONTRACT-(Retire/Rehire)**

Bruce McCammon

**TWO YEAR CONTRACT**

Jeff Rueckert	Melvin Stickney	Lena Tetrault
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**CONTINUING**

Michelle Guegold	Kenneth Starbuck	Michelle Zellner
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The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

2023-111 Upon Motion by Mr. Camp and seconded by Mrs. Arnold, the Board approved the revised 2023-2024 Elementary School Handbook.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

2023-112 Upon Motion by Mrs. Cuthbertson and seconded by Mr. Camp, the Board approved the revised 2023-2024 Heritage Middle School Handbook.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-113**    **Upon Motion** by Mrs. Arnold and seconded by Mr. Cooper, the Board approved the revised 2023-2024 High School Handbook.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-114**    **Upon Motion** by Mr. Camp and seconded by Mrs. Cuthbertson, the Elementary/Middle School Class Fees for the 2023-2024 school year were approved.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-115**    **Upon Motion** by Mr. Camp and seconded by Mrs. Cuthbertson, the Negotiated Agreement between Lucas Local Board of Education and the Lucas Teachers Association effective July 1, 2023 through June 30, 2026 was approved.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-116**    **Upon Motion** by Mrs. Arnold and seconded by Mr. Camp, the Board approved the Elementary/Middle School Principal and the High School Principal as members of the Local Professional Development Committee and to receive payment as stipulated in the LTA negotiated agreement.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-117**    **Upon Motion** by Mr. Camp and seconded by Mrs. Cuthbertson, the Educational Institution Agreement between Lucas Local School District and Maxim Healthcare Services to provide licensed health care personnel to provide healthcare services for the period July 1, 2023 through June 30, 2024 was approved.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-118**    **Upon Motion** by Mrs. Arnold and seconded by Mr. Cooper, Board approved the contract with Mid-Ohio Educational Service Center for services for fiscal year 2023-2024.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-119**    **Upon Motion** by Mrs. Arnold and seconded by Mr. Cooper, the Board approved the Resolution of Necessity of Bond Issue to approve the \$26,900,000 School Facilities Construction and Improvement Bonds for the November 7, 2023 election.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	No
	Mr. Cooper	Yes		

**2023-120** Upon Motion by Mr. Camp and seconded by Mrs. Cuthbertson, the Board approved the quote with Seaman's Custom Fence, LLC to provide a fence around the elementary playground.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-121** Upon Motion by Mr. Camp and seconded by Mrs. Cuthbertson, the Board approved the Resolution and Proposal for Adena Special Project Group to install new exterior doors at the Lucas Heritage Middle School.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-122** Upon Motion by Mr. Cooper and seconded by Mr. Camp, Daktronics was approved to install a new scoreboard at the Lucas Stadium.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-123** Upon Motion by Mr. Camp and seconded by Mrs. Cuthbertson, the following revised board policies were approved:

BDDG	Minutes
DJF-R	Purchasing Procedures
EHA	District Records Commission, Records Retention and Disposal
EFG-R	Wellness Policy
JED	Student Absences and Excuses

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

**2023-124** Upon Motion by Mrs. Arnold and seconded by Mrs. Cuthbertson, the Board approved the following donation from Lucas Dollar General:

9 Backpacks full of Supplies for Students/Teachers

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

## **INFORMATION AND PROPOSALS**

### **RECOGNITION OF VISITORS**

Mr. Cooper recognized the visitors: Tim Palm, Mark Mayer, Dane Farina and Christel Koppert.

Tim Palm – Mr. Palm stated that he is on the LSSF committee and that the LSSF committee is offering partial payment for a new sound board/sound system for the MS gym.

Mark Mayer – Mr. Mayer asked for clarification from Mr. Maglott about an earlier comment in the meeting. Mr. Mayer also asked where the remaining money for the bond issue is coming from as he is trying to understand the \$26,900,000 bottom line for the bond issue.

Mr. Cooper responded to his question, stating that the board has a plan in place and is covering the remaining amount of the bond issue in order to lower the millage and help out the community.

Christel Koppert – Mrs. Koppert asked if there is a contingency plan in place for the school district if the levy doesn't pass. Mr. Cooper responded to this question, stating that the board will have a plan in place for renovations and that the district would still have to come to the community for a PI Levy for the costs of renovations.

#### ITEMS FROM INDIVIDUAL BOARD MEMBERS

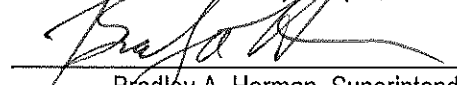
2023-125 Upon Motion by Mr. Cooper and seconded by Mrs. Arnold, the Board adjourned from regular session at 6:53 p.m.

The vote was:	Mrs. Arnold	Yes	Mrs. Cuthbertson	Yes
	Mr. Camp	Yes	Mr. Maglott	Yes
	Mr. Cooper	Yes		

#### Certificate Section 5705.412, Revised Code

It is hereby certified that the Lucas Local School District Board of Education, Richland County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was or is scheduled for the current fiscal year.

  
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Timothy Cooper, President

  
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Bradley A. Herman, Superintendent

  
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Eric Pickering, Treasurer